

5. Business Rules

These business rules give technical definitions for the fields on the Key Management Indicator (KMI) report. Business rules reflect program rules and calculations performed for each report field.

5.1. Exclusions and Notes

All report fields exclude certain information, unless indicated otherwise. For example, a distribution category will include excluded information as part of a "missing category."

EXCLUSIONS:

1. Cases where 'type of action' is
 - Portability move-out (line 2a = 5)
 - End of participation (line 2a = 6)
 - FSS Enrollee or Exit (line 2a = 8)
2. Cases where the number of bedrooms (line 5c) is zero
3. Cases where the annual income (line 7m) greater than \$90,000
4. Cases where utility allowance is \$0, \$1, or greater than \$400 from the numerator and the denominator
 - Public Housing (line10d)
 - Indian Rental (line 10d)
 - Certificates (line 11m)
 - Vouchers (line12n)
 - Moderate Rehabilitation (line13i)
 - Manufactured Homeowner (line 14p)
 - Indian Mutual Help (line 15d)

NOTES:

- If you select a Public or Indian Housing program for this report, fields that are 'Section 8 only' contain zeros
- If you select a Section 8 program for this report, fields that are 'Public and Indian Housing only' contain zeros
- MTCS does not report to tenths of a percent, but reports whole percents only (e.g. 17%, not 16.8%)

5.2. General Definitions

Definitions that appear in this section are not repeated in the data field definitions. Please review this section for clarification.

Total family count

The number of families where 'type of action' is:

- New Admissions (line 2a = 1)
- Annual Reexaminations (line 2a = 2)
- Interim Reexaminations (line 2a = 3)
- Portability Move-in (line 2a = 4)
- Other Change of Unit (line 2a = 7)

Annual income

Annual income is equal to (line 7m) of Form HUD-50058.

- If (line 7m) is blank or zero, MTCS calculates it by summing items 6j and 7i. If it is still blank or zero, that case is excluded from both the numerator and denominator of all calculations unless otherwise indicated
- If (line 7m) is greater than 90,000, it is considered missing, and that case is excluded from all calculations

Fair market rent

The Federal Register publishes Fair Market Rent (FMR) values annually. MTCS uploads this information into a table, which it matches to geocoded family data to perform calculations.

Median income

To find the applicable median income from Census data, Public Housing uses the project number (lines 1e, 1f, 1g) to determine the metropolitan statistical area (MSA) and county (a result of geocoded address) where the project is located and the household size (line 3r).

To find the applicable median income from Census data, Section 8 Certificates, Vouchers, and Moderate Rehabilitation use state, MSA, and county (a result of geocoded address) where the unit is located and the household size (line 3r).

Rent discrepancy

Tenant rent discrepancy is the difference between the MTCS calculated rent and total tenant rent:

Full subsidy:

- ⇒ Public Housing (line 10e)
- ⇒ Certificates (line 11s)
- ⇒ Vouchers (line 12x)
- ⇒ Moderate Rehabilitation (line 13k)
- ⇒ Manufactured Home Owners (line 14w)

Prorated subsidy:

- ⇒ Public Housing (line 10s)
- ⇒ Certificates (line 11ak)
- ⇒ Vouchers (line 12ai)
- ⇒ Moderate Rehabilitation (line 13x)
- ⇒ Manufactured Home Owners (line 13x)

Standard number of bedrooms

For families in a Public and Indian Housing program (line 1d = P or B), the standard number of bedrooms equals:

- Total number in household (line 3r) divided by 2
- Drop the decimal

For families in a Section 8 program (line 1d = CE, VO, MC, or MR) **AND** the total number in household (line 3r) is greater than 1, the standard number of bedrooms equals:

- Total number in household (line 3r) minus 2
- Divided by 2
- Round up

For all programs, if total number in household (line 3r = 1), the standard number of bedrooms is 0.

Summarization date

The process to generate MTCS reports is called summarization. The summarization schedule stores and updates data on a regular schedule. When MTCS uses the summarization date to perform calculations, it uses the first Friday of the month. All report calculations correspond with the most recent summarization date.

5.3. Business Rules

Data Field	Business Rule
FAMILIES REPORTED	
Number of Families Reported, 12 months	NUMBER OF: <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in the last 12 months
Distribution by Families Reported, Last 12 Months (%)	Section Heading
Admissions	NUMBER OF: <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is a new admission (line 2a = 1) DIVIDED BY: <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months <i>Multiplied by 100</i>
Reexams	NUMBER OF: <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is an annual reexamination (line 2a = 2) DIVIDED BY: <ul style="list-style-type: none"> Number of families with an effective date of action (line 2b) in last 12 months <i>Multiplied by 100</i>
Interim Reexaminations	NUMBER OF: <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is an interim reexamination (line 2a = 3) DIVIDED BY: <ul style="list-style-type: none"> Number of families with an effective date of action (line 2b) in last 12 months <i>Multiplied by 100</i>

Data Field	Business Rule
Portability Move-Ins <i>Section 8 only</i>	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is a portability move-in (line 2a = 4) <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months <p><i>Multiplied by 100</i></p>
Change of Unit	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is other change of unit (line 2a = 7) <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Number of families with an effective date of action (line 2b) in last 12 months <p><i>Multiplied by 100</i></p>
Families Ending Participation	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months WHERE type of action is an end of participation (line 2a = 6)
Portability Move-Outs <i>Section 8 only</i>	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with an effective date of action (line 2b) in last 12 months) WHERE type of action is a portability move-out (line 2a = 5)
RENT DISCREPANCY	
Number of Families with Rent Discrepancies (+/-)	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with rent discrepancy
Percent of All Families with Rent Discrepancies	<p>NUMBER OF:</p> <ul style="list-style-type: none"> Families with rent discrepancy <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>

Data Field	Business Rule
Distribution by Rent Discrepancies (%)	Section Heading
\$ 6 - 10 (+/-)	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy between \$6 and \$10 inclusive, either negative or positive <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
\$ 11 - 25	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy between \$11 and \$25 inclusive, either negative or positive <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
\$ 26 - 50	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy between \$26 and \$50 inclusive, either negative or positive <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
\$ 51 - 100	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy between \$51 and \$100 inclusive, either negative or positive <u>DIVIDED BY</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
\$101 - 150	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy between \$101 and \$150 inclusive, either negative or positive <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>

Data Field	Business Rule
Over \$150	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with rent discrepancy over \$150 either negative or positive <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
OVERPAYING/UNDERPAYING	
Percent Overpaying (+)	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with positive rent discrepancy <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
Average Overpayment (\$)	<u>SUM OF:</u> <ul style="list-style-type: none"> Positive rent discrepancy amounts <u>DIVIDED BY</u> <ul style="list-style-type: none"> Families with positive rent discrepancy
Total Overpayments (\$)	<u>SUM OF:</u> <ul style="list-style-type: none"> Positive rent discrepancy amounts
Percent Underpaying (-)	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families with negative rent discrepancy <u>DIVIDED BY</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
Average Underpayment (\$)	<u>SUM OF:</u> <ul style="list-style-type: none"> Negative rent discrepancy amounts <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Families with negative rent discrepancy
Total Underpayments (\$)	<u>SUM OF:</u> <ul style="list-style-type: none"> Negative rent discrepancy amounts
OTHER DISCREPANCIES	
Other Types of Discrepancies (%)	Section Heading
Admissions of Over-income Families	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families WHERE annual income (line 7m) exceeds 80% of the median income <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>

Data Field	Business Rule
Over-housed	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE number of bedrooms (line 5c) exceeds the standard number of bedrooms <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
Under-housed	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE number of bedrooms (line 5c) is less than the standard number of bedrooms <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
With Late Reexaminations	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE summarization date minus effective date of action (line 2b) is greater than fifteen months <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p> <p><u>NOTE:</u></p> <ul style="list-style-type: none"> For late reexaminations, MTCS considers only 'New Admissions' and 'Annual Re-examinations' (line 2a = 1, 2) MTCS uses days as the unit of measurement in the calculation, it assumes 30 days = 1 month, and rounds to the nearest month
Average Months Late	<p><u>SUM OF:</u></p> <ul style="list-style-type: none"> Summarization date minus effective date of action (line 2b) is greater than fifteen months <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Number of families that have a late reexamination <p><u>NOTE:</u></p> <ul style="list-style-type: none"> MTCS uses days as the unit of measurement in the calculation, it assumes 30 days = 1 month, and rounds to the nearest month
Section 8 Units with HQS Inspection Overdue <i>Section 8 only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE summarization date minus date unit last inspected (line 5h) is greater than fifteen months

Data Field	Business Rule
	<p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
<p>Average Months Late</p> <p><i>Section 8 only</i></p>	<p><u>SUM OF:</u></p> <ul style="list-style-type: none"> Summarization date minus date unit last inspected (line 5h) is greater than fifteen months <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><u>NOTE:</u></p> <ul style="list-style-type: none"> MTCS uses days as the unit of measurement in the calculation, it assumes 30 days = 1 month, and rounds to the nearest month
UTILITY ARRANGEMENTS	
Utility Arrangements	Section Heading
Percent Families with Utility Allowance	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE Utility allowance is greater than zero <ul style="list-style-type: none"> ⇒ Public Housing (line10d) ⇒ Indian Rental (line 10d) ⇒ Certificates (line 11m) ⇒ Vouchers (line12n) ⇒ Moderate Rehabilitation (line13l) ⇒ Manufactured Homeowner (line 14p) ⇒ Indian Mutual Help (line 15d) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>

Data Field	Business Rule
Average Utility Allowance	<p><u>SUM OF:</u></p> <ul style="list-style-type: none"> Utility allowance is greater than zero <ul style="list-style-type: none"> ⇒ Public Housing (line10d) ⇒ Indian Rental (line 10d) ⇒ Certificates (line 11m) ⇒ Vouchers (line12n) ⇒ Moderate Rehabilitation (line13l) ⇒ Manufactured Homeowner (line 14p) ⇒ Indian Mutual Help (line 15d) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families who receive utility allowance
GROSS RENT	
Gross Rent as a Percent of FMR (% of Units)	Section Heading
<i>Section 8 only</i>	
Under 90% of FMR	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE gross rent of unit is less than 90% of the applicable FMR <ul style="list-style-type: none"> ⇒ Certificates (line 11n) ⇒ Vouchers (line12q) AND gross rent is greater than zero <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
90 - 100%	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE gross rent of unit is between 90% and 100% of the applicable FMR <ul style="list-style-type: none"> ⇒ Certificates (line 11n) ⇒ Vouchers (line12q) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
<i>Section 8 only</i>	

Data Field	Business Rule
<p>101 - 110%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE gross rent of unit is between 101% and 110% of the applicable FMR <ul style="list-style-type: none"> ⇒ Certificates (line 11n) ⇒ Vouchers (line12q) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
<p>111 - 120%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE gross rent of unit is between 111% and 120% of the applicable FMR <ul style="list-style-type: none"> ⇒ Certificates (line 11n) ⇒ Vouchers (line12q) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
<p>Over 120%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE gross rent of unit is over 120% of the applicable FMR <ul style="list-style-type: none"> ⇒ Certificates (line 11n) ⇒ Vouchers (line12q) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>

Data Field	Business Rule
RENT BURDEN	
Rent Burden as Percent of Family Adjusted Income (%)	Section Heading
Under 21% of Adjusted Income <i>Section 8 only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is less than or equal to 20% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 10e) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)
21 - 25% <i>Section 8 only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 21% and less than or equal to 25% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)

Data Field	Business Rule
<p>26 - 30%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 26% and less than or equal to 30% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)
<p>31 - 35%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 31% and less than or equal to 35% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)

Data Field	Business Rule
<p>36 - 40%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 36% and less than or equal to 40% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)
<p>41 - 45%</p> <p><i>Section 8 only</i></p>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 41% and less than or equal to 45% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)

Data Field	Business Rule
46 - 50% <i>Section 8 only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than or equal to 46% and less than or equal to 50% of the adjusted monthly income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)
Over 50% <i>Section 8 only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE tenant rent/total family contribution is greater than 50% of the Adjusted Monthly Income (line 9d) <ul style="list-style-type: none"> ⇒ Certificates (line11s) ⇒ Vouchers (line12t) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total families who pay tenant rent (line 11s and 12x) <p><i>Multiplied by 100</i></p> <p><u>EXCLUDES:</u></p> <ul style="list-style-type: none"> Families who pay mixed family tenant rent (line 11ak and 12ai)
CEILING RENT	
Average Ceiling Rent	Section Heading
0 Bedrooms <i>Public and Indian Housing only</i>	<p><u>SUM OF:</u></p> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there are 0 bedrooms in the unit (line 5c = 0) AND there is a ceiling rent (line 10b) <p><u>DIVIDED BY:</u></p> <ul style="list-style-type: none"> Total number of families WHERE there are 0 bedrooms in the unit (line 5c = 0) AND there is a ceiling rent (line 10b)

Data Field	Business Rule
1 Bedroom <i>Public and Indian Housing only</i>	<p>SUM OF:</p> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there is 1 bedroom in the unit (line 5c = 1) AND there is a ceiling rent (line 10b) <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Total number of families WHERE there is 1 bedroom in the unit (line 5c = 1) AND there is a ceiling rent (line 10b)
2 Bedrooms <i>Public and Indian Housing only</i>	<p>SUM OF:</p> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there are 2 bedrooms in the unit (line 5c = 2) AND there is a ceiling rent (line 10b) <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Total number of families WHERE there are 2 bedrooms in the unit (line 5c = 2) AND there is a ceiling rent (line 10b)
3 Bedrooms <i>Public and Indian Housing only</i>	<p>SUM OF:</p> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there are 3 bedrooms in the unit (line 5c = 3) AND there is a ceiling rent (line 10b) <p>DIVIDED BY:</p> <ul style="list-style-type: none"> Total number of families WHERE there are 3 bedrooms in the unit (line 5c = 3) AND there is a ceiling rent (line 10b)
4 Bedrooms <i>Public and Indian Housing only</i>	<p>SUM OF:</p> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there are 4 bedrooms in the unit (line 5c = 4) AND there is a ceiling rent (line 10b) <p>DIVIDED BY</p> <ul style="list-style-type: none"> Total number of families WHERE there are 4 bedrooms in the unit (line 5c = 4) AND there is a ceiling rent (line 10b)

Data Field	Business Rule
5+ Bedrooms <i>Public and Indian Housing only</i>	<u>SUM OF:</u> <ul style="list-style-type: none"> Amount of ceiling rent (line 10b) WHERE there are 5 or more bedrooms in the unit (line 5c) greater than or equal to 5 AND there is a ceiling rent (line 10b) <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families WHERE there are 5 or more bedrooms in the unit (line 5c) is greater than or equal to 5 AND there is a ceiling rent (line 10b)
Percent of Units with Ceiling Rent <i>Public and Indian Housing only</i>	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families WHERE there is a ceiling rent (line 10b) <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>
UNITS PASSED INSPECTION	
Units Passed Inspection (%) <i>Section 8 only</i>	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families WHERE the unit passed inspection in the last 12 months (line 5g) is within 12 months of the effective date of action (line 2b) <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number families <i>Multiplied by 100</i>
MINIMUM TTP	
Distribution by Families Subject to Minimum TTP (%)	Section Heading
\$0	<u>NUMBER OF:</u> <ul style="list-style-type: none"> Families WHERE the minimum TTP (line 9h) is \$0 <u>DIVIDED BY:</u> <ul style="list-style-type: none"> Total number of families <i>Multiplied by 100</i>

Data Field	Business Rule
\$1 - 24	<u>NUMBER OF:</u> <ul style="list-style-type: none">FamiliesWHERE the minimum TTP (line 9h) is between \$1 and \$24 <u>DIVIDED BY:</u> <ul style="list-style-type: none">Total number of families <i>Multiplied by 100</i>
\$25	<u>NUMBER OF:</u> <ul style="list-style-type: none">FamiliesWHERE the minimum TTP (line 9h) is \$25 <u>DIVIDED BY</u> <ul style="list-style-type: none">Total number of families <i>Multiplied by 100</i>
\$26 - 49	<u>NUMBER OF:</u> <ul style="list-style-type: none">FamiliesWHERE the minimum TTP (line 9h) is between \$26 and \$49 <u>DIVIDED BY</u> <ul style="list-style-type: none">Total number of families <i>Multiplied by 100</i>

Data Field	Business Rule
\$50	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE the minimum TTP (line 9h) is \$50 <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
Average Minimum TTP	<p><u>SUM OF:</u></p> <ul style="list-style-type: none"> Minimum TTP (line 9h) WHERE minimum TTP (line 9h) is greater than zero <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families WHERE the minimum TTP (line 9h) is greater than zero
FSS	
Family Self Sufficiency (FSS)	Section Heading
Number of Families Currently Enrolled	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE FSS report category (line 16a) is marked as Enrollment Report
Percent of All Families Currently Enrolled	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE FSS report category (line 16a) is marked as Enrollment Report <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families <p><i>Multiplied by 100</i></p>
Percent Completed Contract	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE FSS report category (line 16a) is marked Exit AND where did family complete Contract of Participation (line 16f1) is yes <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families where FSS report category (line 16a) is marked Exit <p><i>Multiplied by 100</i></p>

Data Field	Business Rule
Percent Left FSS Without Completion	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE FSS report category (line 16a) is marked as Exit <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families where FSS report category is marked Exit <p><i>Multiplied by 100</i></p>
FAMILIES REQUESTING ACCESSIBILITY	
Number of Families Requesting Accessibility Features <i>Public and Indian Housing only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE the family requested accessibility features (line 5e = Y)
Distribution by Families Who Received Accessibility Features (%)	Section Heading
Fully <i>Public and Indian Housing only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE the family requested accessibility features (line 5e = Y) AND fully received accessibility features (line 5fa = Y) <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total families WHERE the family requested accessibility features (line 5e = Y) <p><i>Multiplied by 100</i></p>
Partially <i>Public and Indian Housing only</i>	<p><u>NUMBER OF:</u></p> <ul style="list-style-type: none"> Families WHERE the family requested accessibility features (line 5e = Y) AND partially received accessibility features (line 5fb= Y) <p><u>DIVIDED BY</u></p> <ul style="list-style-type: none"> Total number of families WHERE the family requested accessibility features (line 5e= Y) <p><i>Multiplied by 100</i></p>

Data Field	Business Rule
Not at All <i>Public and Indian Housing only</i>	<u>NUMBER OF:</u> <ul style="list-style-type: none">FamiliesWHERE the family requested accessibility features (line 5e= Y)AND did not receive accessibility features (5fc = Y) <u>DIVIDED BY</u> <ul style="list-style-type: none">Total number of familiesWHERE the family requested accessibility features (line 5e = Y) <i>Multiplied by 100</i>
Action Pending <i>Public and Indian Housing only</i>	<u>NUMBER OF:</u> <ul style="list-style-type: none">FamiliesWHERE the family requested accessibility features (line 5e = Y)AND the request for accessibility features is pending (line 5fd = Y) <u>DIVIDED BY</u> <ul style="list-style-type: none">Total number of familiesWHERE the family requested accessibility features (line 5e = Y) <i>Multiplied by 100</i>